



<b>NAME:</b>			
LAST	FIRST	FULL MIDDLE	SSN
<b>PRESENT ADDRESS:</b>			
STREET	CITY	STATE	ZIP CODE
<b>PERM ADDRESS:</b>			
STREET	CITY	STATE	ZIP CODE
<b>PHONE NUMBER:</b>		<b>E-MAIL ADDRESS:</b>	
<b>ARE YOU RELATED TO ANYONE IN THE COMPANY?</b> _____		<b>REFERRED BY:</b>	
<b>NAME OF EMPLOYEE:</b> _____			

**EMPLOYMENT DESIRED**

<b>POSITION:</b>	<b>DATE YOU CAN START:</b>	<b>SALARY DESIRED:</b>
<b>ARE YOU EMPLOYED?</b>	<b>MAY WE CONTACT YOUR PRESENT EMPLOYER?</b>	
<b>EVER APPLIED WITH KMS?</b>	<b>WHERE?</b>	<b>WHEN?</b>

**EDUCATION**

	SCHOOL NAME/CITY/STATE	NUMBER OF YEARS ATTENDED	DATE GRADUATED	DEGREE/DIPLOMA OBTAINED	SUBJECTS STUDIED
HIGH SCHOOL			Did you graduate?		
			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
COLLEGE					
GRADUATE SCHOOL					
OTHER					



**GENERAL**

SUBJECTS OF SPECIAL STUDY/RESEARCH:		
LANGUAGES <b>SPOKEN:</b>	<b>WRITTEN:</b>	<b>READ:</b>
U.S. MILITARY SERVICE:		GUARD OR RESERVE DUTY:
FROM:	TO:	RANK:

**SPECIAL QUESTIONS**

ARE YOU ELIGIBLE TO WORK IN THE U.S.?  YES  NO

CERTAIN POSITIONS MAY REQUIRE SECURITY CLEARANCES. HAVE YOU EVER BEEN GRANTED A SECURITY CLEARANCE BY AN AGENCY?

YES  NO IF YES, DATE: \_\_\_\_\_

AGENCY:	LEVEL OF CLEARANCE:
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MILITARY OCCUPATIONAL OR SPECIAL SKILLS:

**FORMER EMPLOYERS**

LIST LAST FOUR EMPLOYERS (MOST RECENT FIRST) - THIS SECTION MUST BE COMPLETED:				
MONTH & YEAR	NAME/ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FR:	_____	<b>Starting:</b>		_____
TO:	_____	<b>Ending:</b>		_____
	SUPERVISOR: _____			_____
	PHONE #: _____			_____
FR:	_____	<b>Starting:</b>		_____
TO:	_____	<b>Ending:</b>		_____
	SUPERVISOR: _____			_____
	PHONE #: _____			_____
FR:	_____	<b>Starting:</b>		_____
TO:	_____	<b>Ending:</b>		_____
	SUPERVISOR: _____			_____
	PHONE #: _____			_____



**BUSINESS REFERENCES**

PROVIDE THE NAMES OF THREE PERSONS THAT YOU HAVE KNOWN FOR AT LEAST TWO YEARS (SHOULD BE SUPERVISORS OR CO-WORKERS):

NAME	ADDRESS	PHONE #	BUSINESS	YEARS KNOWN

**Additional Questions:**

1. Are you available to work: Full-Time  Part-Time
2. Can you travel if a job requires it?
3. Have you been convicted of a felony or serious criminal offense? (Conviction will not necessarily disqualify an applicant from employment.) If yes, please provide date, place and nature of the crime:

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I authorize investigation of all statements contained in this application, and understand that misrepresentation or omission of facts called for is cause for dismissal. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge an Employee at any time with or without cause. Further, I understand and agree that if employed, the employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

In the event of employment, I understand that false or misleading information given in my application, resume or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Employer.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

